

## **Draft Minutes of the Lions Club of Torquay Planning Session Held at the Lions Village on 11/09/2025**

### **Open and Welcome:**

Ross Yapp opened the meeting at 7:30 pm and welcomed the 10 other members (and 1 guest) present.

### **Apologies and Attendees:**

**Quorum:** 11 members present. (10 members required.)

<b>First Name</b>	<b>Surname</b>	<b>Sept. PS</b>	<b>First Name</b>	<b>Surname</b>	<b>Sept. PS</b>
John	Bell	Apology	Stuart	Miller	Absent
Colin	Bellis	Present	Alan	Murphy	Apology
Tricia	Blane	Apology	Phillip	Newson	Privileged
Robert	Brownlee	Present	Allen	Osman	Present
Gordon	Clarence	Absent	Harvey	Price	Privileged
Daryl	Collings	Privileged	Neil	Roche	Apology
Ken	Farrow	Present	Esther	Rosewall	Absent
Bill	Ferguson	Present	Catherine	Rowe	Present
Charles	Forer	Privileged	Alan	Roy	Absent
Robert	Grubb	Present	Tony	Smith	Apology
Tom	Harding	Absent	Anne	Sullivan	Present
Murray	Heard	Absent	Bob	Tyler	Present
Brian	Keane	Present	Helen	Wilton	Apology
Deborah	Law	Apology	Ross	Yapp	Present
Barry	Mackie	Privileged			

### **Minutes of last Meetings:**

Minutes of the August Planning Session and Dinner Meeting as circulated prior to the Planning Session.

### **Business Arising:**

1 A letter of thanks to Peter McMahon for his work at the Bellbrae Cemetery been sent.

Minutes of the August Planning Session and Dinner Meeting, as circulated, were approved by the meeting.

### **Key Reports:**

#### **President's Report:**

Refer report as circulated prior to the Planning Session.  
Ross Yapp presented the President's Report.

Extra Notes:  
None

The President's Report was approved by the meeting.

### **Correspondence:**

Inward correspondence as circulated prior to the Planning Session.  
Outward Correspondence as circulated prior to the Planning Session.

Extra Notes:  
None.

The Inward and Outward Correspondence as circulated were approved by the meeting.

**Treasurer's Report:**

Financial statements for August were circulated prior to the Planning Session.  
Treasurer provided account balances as of 31 August 2025.

Activities:	\$18,370.42
Admin:	\$10,260.35
Term Deposit:	\$100,000.00
Term Deposit 2:	\$25,000.00
Term Deposit Admin:	\$15,000.00
BBQ Float:	\$600.00
Pub Raffle Float:	\$50.00
Business Debit Card:	\$1,421.29
Petty Cash:	\$502.30
Total:	\$171,204.36

Extra Notes:

- 1 The transfer of \$15,000 from the Administration Account to a new Term Deposit with Bendigo Bank is now complete.
- 2 One box of gluten free Lions Christmas Cakes is to be ordered depending on delivery costs. Action KF.

The Treasurer's Report and payments, as circulated, were approved by the meeting.

**Vice President's Report:**

No report.

**Service Report:**

No report.

**Membership Report:**

No report.

**Other Reports:**

**Marketing and Media Report:**

Refer report as circulated prior to the Planning Session.  
Bill Ferguson presented the Marketing Report.

Extra Notes:

- 1 There were more than 10,000 views of the post about the Lions Club delivering flowers to the local Victorian Police in light of the killing of 2 police at Porepunkah.
- 2 There is a good post on the Facebook page re the latest working bee at the Bellbrae Cemetery.

**IT (Website, Databases, LCI Portal) Report:**

Refer report as circulated prior to the Planning Session.  
Ken Farrow presented the IT Report.

**Safety Report:**

No prior report.

Extra Notes:

Colin Bellis and Ken Farrow met gas plumber Michael Tomlinson at the Lions Shed this morning (Thursday 11 September) to inspect the gas fittings on the BBQ trailer. The

flexible gas hoses to the BBQs do need replacing but the other hoses between the gas bottles and the regulator are fine. Michael needs to purchase some parts and will fit them next week before the first Cowrie Market. However Michael advised the BBQ could still be used safely even if the hoses have not been replaced.

### **Welfare Report:**

No prior report.

Extra Notes:

- 1 There has been no change to the situation of our retired and privileged Lions since last month.
- 2 Helen Wilton is recovering from pneumonia.

### **Asset Management Report:**

No prior report.

### **Train Report:**

Refer report as circulated prior to the Planning Session.

Bob Brownlee presented the Train Report

Extra Notes:

- 1 The cost of repairs and maintenance of the train came to \$650.
- 2 If any member of the club is approached re a possible train booking, the enquiry is to be referred to Bob Brownlee or Catherine Rowe.

### **Lions Village Report:**

Refer report as circulated prior to the Planning Session.

Bill Ferguson presented the Lions Village Report.

The subsidiary reports listed above were approved by the meeting.

### **Other Business:**

- 1 Motion to Donate to Taylor Park 'hollow log habitats' Project.  
"That the Lions Club of Torquay donate \$1000 to the Taylor Park 'hollow log habitats' Project"  
Moved Ken Farrow Seconded Bob Tyler. Carried.
- 2 Lions Australia Tree Canopy Project.  
Ken Farrow has been in contact with Graeme Stockton in regard to getting ideas as to how our club can assist with the Lions Australia Tree Canopy Project. He has suggested that we could meet Lesley Evans, the secretary of Torquay and District Landcare Group. To discuss ideas. Ken Farrow and Colin Bellis are willing to represent the club. Ken Farrow to contact Graeme Friday 12 September to confirm our interest in such meeting.
- 3 Visit by Seymour Lions to inspect our BBQ trailer.  
A group of Lions from the Seymour Lions Club are coming to Torquay at about Noon to inspect our BBQ trailer with the view of having one built for their club. Ken Farrow is going to meet them at the Lions Shed.
- 4 Cadel Evans Great Ocean Road Race.  
Twenty Lions and FOLs have indicated that they are willing to be marshals for the race. Registration is now open and 12 have already registered.
- 5 Calendar of Lions Club Events.  
There is to be one official Calendar of Lions Club Events located in the Members Section of the website. Anything already approved and posted on the website will take precedence over other events. Potential events waiting for approval can be posted but will be designated with a question mark at the start of the entry.

- 6 Train and BBQ Trailer Checks.  
The train trailer has been checked for structural stability and found to be sound. The gas fitting on the BBQ trailer have been checked and the flexible hoses to the BBQ plates are to be replaced. For future reference there are new rules coming in soon that all gas fittings on trailers will need to be checked every 5 years.
- 7 BBQ Equipment.  
There are now two separate boxes of tools etc in the Lions Shed for BBQs. One is for use with our Trailer. The other is for Bunnings BBQs. The tools etc provided by Bunnings are not to be used as there is often confusion at the end of the last shift as to who owns what!
- 8 Shelter at Bunnings BBQs.  
There is insufficient shelter provided by the current setup at Bunnings for both volunteers and customers in inclement weather. Ross Yapp is to speak to Molly at Bunnings about this.
- 9 Cowrie Market Photo Opportunity.  
There will be a photo op at the Elephant walk this Sunday at 3pm. Lions need to bring tongs, aprons etc and wear Lions gear.
- 10 Art of the Mind Events.  
Art of the Mind will be holding their Song Contest on 7th October and a Big Boys Breakfast at Bunnings on 10th October. We have been asked to cook bacon and egg rolls for them.
- 11 Torquay Lions Advertising/Branding.  
Colin Bellis has nearly completed a proposal for the purchase of Torquay Lions Advertising/Branding equipment. Eg new tear drop flags, A-frame stands etc. Colin has also asked for gender balanced high resolution photographs of Lions activities.
- 12 Bollards and Chain for queues at the Train.  
Bunnings have donated bollards and chain to increase the safety for adults and children queuing for the train.
- 13 Meetings.  
Colin Bellis is going to represent Lions at a Surf Coast Shire Emergency Management forum/meeting on 18th September.  
Anne Sullivan is going to represent Lions at the Surf Coast Shire Get Involved Book Launch.
- 14 New Lions Polo Shirts.  
Ross Yapp is to follow up the purchase of the new Lions polo shirts.
- 15 September Cowrie Market.  
Arrangements for the first Cowrie Market of the season are now in hand. (Refer to email from Brian Keane)

President Ross Yapp closed the Meeting at 8:50 pm.

### **Next Business Meeting:**

Business Meeting Thursday 9 October 2025 at 7:30pm.