

Minutes of the Lions Club of Torquay Planning Session Held at the Lions Village on 13/06/2024

Welcome:

President Brian Keane opened the meeting at 7:28 pm and welcomed Anne Sullivan and the 9 other members present.

Apologies and Attendees:

First Name	Surname	May PS	First Name	Surname	May PS
John	Bell	Present	Deborah	Law	Present
Colin	Bellis	Present	Barry	Mackie	Absent
Tricia	Blane	Apology	Alan	Murphy	Apology
Robert	Brownlee	Present	Phillip	Newson	Absent
Gordon	Clarence	Apology	Allen	Osman	Present
Daryl	Collings	Unwell	Harvey	Price	Unwell
Ken	Farrow	Present	Neil	Roche	Apology
Bill	Ferguson	Apology	Esther	Rosewall	Apology
Charles	Forer	Unwell	Catherine	Rowe	Present
Robert	Grubb	Absent	Alan	Roy	Apology
Colin	Hacking	Present	Tony	Smith	Apology
Tom	Harding	Apology	Bob	Tyler	Apology
Murray	Heard	Absent	Helen	Wilton	Absent
Brian	Keane	Present	Ross	Yapp	Present

Minutes of last Meetings:

Minutes of the May Planning Session and Dinner Meeting as circulated prior to the Planning Session.

Business Arising:

Actions	Response
1. Ken, Colin and Bill to consider website statistics and report to the next meeting	Carry forward
2. Ross to canvass with Bunnings the possibility of further support with providing gas bottle exchanges/refills.	Bunnings will will bottles commencing at our next Cowrie Market – well done Ross.
3. All Lions to advise Brian of their availability for Lions activities during the months on July to October, and any planned absences.	Attempt to assist with roster development, 12 responded. No further action.
4. Leadership Committee to review proposed distribution of funds in the light of recently received requests (including that from Doc Hughes restaurant for support to purchase a defibrillator), whether 'advertising' is still needed, and a suggestion that we might consider increased support for the Scouts in lieu of the schools, subject to receiving an appropriate business case. Approval carried over to June planning session.	Completed and tabled at the meeting.
5. Leadership Committee to consider the defibrillator issue generally, and report back.	Refer distributions
6. Membership Committee to pursue replacement of marketing materials.	Carry forward

7. Membership Committee to lock in arrangements for the December Christmas party, with preference for Thursday 19 June.	Incoming Membership Chair to work sort out.
8. All Lions to take responsibility for keeping Alan Murphy as Welfare Officer 'in the loop' where Lions are unwell or in need of support.	Noted.
9. Bob B to consider communication to Bellbrae PS about the difficulties recently experienced.	Letter written by Bob and School responded assuring this will be noted next time.
10. Board to implement the approved Leadership Structure for 2024/25.	Noted
11. Extreme Weather Policy to be placed on Website (Ken) and canvassed with Bunnings (Ross).	Noted
12. Allen Osman to seek a quote for replacement of the lining in the Territory and recommend to June meeting	One quote of around \$750. Colin H has a contact and expect cost will be around \$350-\$400. Colin H and Allen O authorised to spend the funds to repair.

Minutes of the May Planning Session and Lunch Meeting, as circulated, were approved by the meeting.

Correspondence:

Inward correspondence as circulated prior to the Planning Session.

Outward Correspondence as circulated prior to the Planning Session.

The Inward and Outward Correspondence as circulated were approved by the meeting.

Treasurer's Report:

Financial statements for May were circulated prior to the Planning Session.

Treasurer provided account balances as of 30 May 2024.

Activities:	\$43,406.95
Admin:	\$22,078.18
Term Deposit:	\$100,000.00
BBQ Floats:	\$25,000.00
Business Debit Card:	\$600.00
Pub Raffle Float:	\$50.00
Business Debit Card:	\$707.72
Petty Cash:	\$809.95
Total:	\$192,652.80

Notes:

1 Tony Smith has earned \$500 for the Admin Account for building anew fence at the Bellbrae Cemetery.

2 Lions Club Annual Fees of \$80 are due on 31/06/2024. This year members will receive a new Lions shirt/top.

3 An invoice for unauthorised work on the Sun Dial has been received from Claire Gittings. Claire is to be informed (by phone call and letter) that future work must be authorised before being carried out.

The Treasurer's Report and payments, as circulated, were approved by the meeting.

President's Report:

Refer report as circulated prior to the Planning Session.
Brian Keane presented the President's Report.

Notes:

- 1 Brian's appeal for volunteers for future Pub Raffles has had 14 responses from Lions and 2 from FOL's.
- 2 Volunteers for the July and August Pub Raffles need to be in place before Brian's interstate trip.

The President's Report was approved by the meeting.

Leadership Committee Report:

Refer report as circulated prior to the Planning Session.
Ross Yapp presented the Leadership Committee Report.

Notes:

- 1 The Leadership Committee's recommended allocations as outlined in the Leadership Committee Report were approved by the Meeting.
- 2 There will be a reserve of \$4509 held over for unforeseen appeals.
- 3 Recipients of Lions Club funds are to be required to acknowledge the donations by the display of the Lions logo.

The Leadership Committee Report was approved by the meeting.

Service Committee Report:

No prior report.
Catherine Rowe presented the Service Committee Report.

Notes:

- 1 There are no changers from last month.
- 2 Two schools will be entering this year's Youth of the Year Competition. Iona will not be participating this year.

The Service Committee Report was approved by the meeting.

Membership Committee Report:

Refer report as circulated prior to the Planning Session.
Colin Bellis presented the Service Committee Report.

Notes:

- 1 The cost for the meal at the Change over Meeting will be subsidised at \$30 per person with a welcome drink included.
- 2 There were no membership enquiries following the Volunteer Week posters etc.
- 3 Put our Positive Aging Activity on 31st October in your diaries.
- 4 We have submitted our entry to the Lions Bank of Ideas competition.

The Membership Committee Report was approved by the meeting.

Public Relations Report:

Refer report as circulated prior to the Planning Session.

IT (Website, FaceBook, Databases, LCI Portal) Report:

Refer report as circulated prior to the Planning Session.
Ken Farrow presented the IT Report

Notes:

None.

Safety Report:

No prior report.

Welfare Report:

Refer report as circulated prior to the Planning Session.

Notes:

- 1 Ron Waters is still in hospital.
- 2 Charles Forer is doing OK (There are 6 cases of COVID at Kithbrook)
- 3 Frank Wheatland has has a fall and has broken is pelvis and is in the Epworth Hospital.
- 4 Esther Rosewall's brother has died. Ken to send a letter of condolence.

Train Report:

- 1 Train gas been put away for the winter.
- 2 The chairs either need repairing or replacing. Bob to investigate.
- 3 Bob needs a an assistant coordinator.

Lions Village Report:

- 1 An upgrade of the community centre is being investigated.
- 2 Revamping the Village gardens is also being looked at.
- 3 Nick Kearsy has resigned from from the Lions Village Board. Bill Ferguson has volunteered to replace Nick, the meeting recommended Bill's appointment.

The subsidiary reports listed above were approved by the meeting.

General Business:

- 1 Australian Business Register Motion (Colin Bellis)

"For the purpose of the Australian Business Register and for dealing with the Australian Taxation Office (ATO) in relation to the Lions Club of Torquay Inc (ABN 82 064 251 175) ('the Club'), effective immediately:

1. Kenneth Farrow of 5 Central Avenue Torquay (Director and Secretary) is appointed the Club's primary contact and the Public Officer.
2. Brian Keane of 135B The Esplanade Torquay (Director and President 2023/24) and Colin Bellis of 75A Fischer Street Torquay (Director and President Elect for 2024/25) are each appointed as authorised contacts/Associates of the Club.
3. STS Accounting Group of Cnr Fischer Street and Merrijig Drive, Torquay is appointed as a Tax Agent of the Club, and in that capacity as an authorised contact / Associate.
4. Each authorised contact is authorised by the Club to add, remove or update its list of authorised contacts."

Proposed: Colin Bellis

Seconded: Catherine Rowe

Carried

- 2 Donations to Lions Australia for major disasters etc need to go through Lions District V2 (Allen Osman)

- 3 There will be no Planning Session or formal Dinner Meeting in July. A pub meal to be organised in lieu. (Brian Keane)

- 4 Blue Edge Program BBQ at SCSC organised. Allen Osman to deliver trailer at 7:30am.

President Brian Keane closed the Meeting at 8:30 pm.

Next Business Meeting:

Business Meeting Thursday 8 August 2024 at 7:30pm. No formal meetings in July.