

## **Minutes of the Lions Club of Torquay Planning Session Held at the Lions Village on 8/08/2024**

### **Welcome:**

President Colin Bellis opened the meeting at 7:30 pm and welcomed the 13 other members present.

### **Apologies and Attendees:**

<b>First Name</b>	<b>Surname</b>	<b>August PS</b>	<b>First Name</b>	<b>Surname</b>	<b>August PS</b>
John	Bell	Present	Barry	Mackie	Unwell
Colin	Bellis	Present	Alan	Murphy	Apology
Tricia	Blane	Apology	Phillip	Newson	Absent
Robert	Brownlee	Present	Allen	Osman	Present
Gordon	Clarence	Present	Harvey	Price	Apology
Daryl	Collings	Unwell	Neil	Roche	Present
Ken	Farrow	Present	Esther	Rosewall	Apology
Bill	Ferguson	Present	Catherine	Rowe	Present
Charles	Forer	Unwell	Alan	Roy	Apology
Robert	Grubb	Present	Tony	Smith	Apology
Colin	Hacking	Present	Anne	Sullivan	Present
Tom	Harding	Apology	Bob	Tyler	Apology
Murray	Heard	Absent	Helen	Wilton	Apology
Brian	Keane	Apology	Ross	Yapp	Present
Deborah	Law	Present			

### **Minutes of last Meetings:**

Minutes of the June Planning Session and Dinner Meeting as circulated prior to the Planning Session.

### **Business Arising:**

None

Minutes of the June Planning Session and Dinner Meeting, as circulated, were approved by the meeting.

### **Correspondence:**

Inward correspondence as circulated prior to the Planning Session.

Outward Correspondence as circulated prior to the Planning Session.

Extra Notes:

- 1 Documents have been sent to the ATO to re-establish the Club's Public Officer and two other contacts. We are waiting for this to be done before we can complete the ATO NFP self Review.
- 2 There is no correspondence from the 2024 RCH Good Friday Appeal on record acknowledging the funds collected by the Lions Club of Torquay.

The Inward and Outward Correspondence as circulated were approved by the meeting.

### **Treasurer's Report:**

Financial statements for June were circulated prior to the Planning Session.  
Treasurer provided account balances as of 30 June 2024.

Activities:	\$ 4,090.03
Admin:	\$ 23,002.49
Term Deposit:	\$ 100,000.00
Term Deposit 2:	\$ 25,000.00
BBQ Floats:	\$ 600.00
Business Debit Card:	\$ 50.00
Petty Cash:	\$ 809.95
Totals:	\$ 153,623.52

#### Extra Notes:

- 1 The Treasurer is waiting for Brian Keane to return to assist with the financial statements for the 30th July.
- 2 The Treasurer is still waiting for 4 organisations to supply their Bank details so that donations can be paid.
- 3 Payment arrangements for transferring funds to LCIF is now sorted.
- 4 The costs for running the Lions Club vehicle were discussed with the opinion that they are value for money. There was discussion about fitting electric brakes to the vehicle. The BBQ and Train trailers are to be weighed before a decision is to be made.
- 5 There was discussion regarding making a donation to the Anselmo family in response to their recent fire and the subsequent appeal. It was decided to leave it to the Board to make a decision.

The Treasurer's Report and payments, as circulated, were approved by the meeting.

### **President's Report:**

Refer report as circulated prior to the Planning Session.  
Colin Bellis presented the President's Report.

#### Extra Notes:

- 1 Colin thanked everyone who has been active with Lions Business during our July recess.
- 2 Colin emphasised the need to attract more members.

The President's Report was approved by the meeting.

### **Leadership Report:**

Refer report as circulated prior to the Planning Session.  
Ross Yapp presented the Leadership Report.

#### Extra Notes:

- 1 With our reduced membership and with the same or increased number of commitments "we will have to do more with less".
- 2 Bunnings would like our Train for their Fathers Day Event on 29th August.
- 3 Ross emphasised that Feed Me Surf Coast food deliveries are a club commitment.

The Leadership Report was approved by the meeting.

**Service Report:**

Refer report as circulated prior to the Planning Session.  
Catherine Rowe presented the Service Report.

## Extra Notes:

- 1 Catherine asked whether the Lions Train could be available for a Market at Warralily on 7th September.

The Service Report was approved by the meeting.

**Membership Report:**

Refer report as circulated prior to the Planning Session.  
Colin Bellis presented the Membership Report for an absent Brian Keane.

## Extra Notes:

- 1 There were 19 members and partners at the informal July dinner at the Torquay Hotel.
- 2 Colin commended Brian's Membership Newsletters to members.

The Membership Report was approved by the meeting.

**Public Relations Report:**

Refer report as circulated prior to the Planning Session.  
Bill Ferguson presented the Public Relations Report.

## Extra Notes:

- 1 Bill needs publicity photographs for Facebook Items regarding our donations to local organisations.

**IT (Website, Databases, LCI Portal) Report:**

Refer report as circulated prior to the Planning Session.  
Ken Farrow presented the IT Report

## Extra Notes:

- 1 Members from now on will need to log into the Members Page on our website to access the information that in the past was contained in the Lions Club Manual.

**Safety Report:**

No prior report.

## Extra Notes:

- 1 Covered in the Electric Brakes discussion in the Treasurer's Report.

**Welfare Report:**

Refer report as circulated prior to the Planning Session.  
Colin Bellis presented the Welfare Report

## Extra Notes:

- 1 Dulcie McGuffie is not expected to live very much longer.
- 2 If you are rostered to driving Theo Reyntjes into Geelong on Fridays, please ring Rosemary the day before to find out if Theo is able to go.,

**Asset Management Report:**

Refer report as circulated prior to the Planning Session.  
Helen Wilton presented the Asset Management Report.

Extra Notes:

None

**Train Report:**

Refer report as circulated prior to the Planning Session.  
Bob Brownlee presented the Train Report

Extra Notes:

- 1 Ross will follow up the request for the Lions Train for the 13 December

**Lions Village Report:**

No prior report.

Extra Notes:

- 1 3 to 4 Units will soon be available for sale.
- 2 The meeting is in agreement that Craig Allen from the Lions Village may drive the Club's SUV for towing, subject to medical and insurance concerns being met.

The subsidiary reports listed above were approved by the meeting.

**General Business:**

- 1 Due to Rob Grubb being away, Colin Bellis will act as Dinner Secretary for the August Dinner Meeting. (Robert Grubb)
- 2 Free meals are available at the Senior Citizen's Club on the last Tuesday of the month. All welcome. (Catherine Rowe)
- 3 The next working bee at the Bellbrae Cemetery will be on Tuesday 13th August. (John Bell)
- 4 Allen Osman will be driving residents of the Lions Village for outings in the community bus on 14th August, 4th and 25th September, 2nd October, 13th November and 4th December. (Allen Osman)
- 5 A request for an ex gratia donation of \$1000 to the Lions Licola Village was discussed. (Colin Bellis)
- 6 A decision about selling Lions Christmas Cakes will be postponed until Brian Keane returns from his trip to WA. (Colin Bellis)
- 7 October is shaping up to be a very busy month for Lions Club members. Please make yourselves available if possible. (Colin Bellis)
- 8 President Colin talked to and explained his proposed plan and goals for the 2024-2025 Lions Year. The plan will now be added to the Members Page of the Club's Website.

President Colin Bellis closed the Meeting at 8.52 pm.

**Next Planning Session:**

Planning Session Thursday 12 September 2024 at 7:30pm.